CIS 250 Course Syllabus

Instructor	Steve Suehring
Office Location	SCI B233
Office Hours	Mon 8:00a-9:00a (SCI B233) Tue 8:00a-9:00a (SCI B233) Virtual - By Appointment - Email ssuehrin@uwsp.edu
Final Exam	Online.
E-mail	steve.suehring@uwsp.edu
Textbook (Required)	CCNA 200-301 Official Cert Guide, Volume 1 by Wendell Odom, ISBN: 0-13-579273-8 The text should be available from text rental.
Other Material (Recommended)	It is strongly recommended that you backup all of your work to a flash drive or other appropriate medium. All material should fit in well under 1GB.

Course Information

CIS 250 is a largely self-paced online course that enables the student to learn about networking, with a specific focus on creation of enterprise networks using routers, switches, and other devices.

Learning Objectives

- Examine core concepts in designing and managing a network infrastructure.
- Configure and administer network equipment.
- Gain experience with network equipment and/or simulation tools.

Communication with your Instructor and Response Expectations

Office hours are the official means for contact with the instructor. Use office hours if you have a question about an assignment, are requesting makeup work, or need a clarification on grading. Email is not recommended for contacting the instructor due to UWSP technology limitations. For example, a response may not be possible until the next onsite office hour. Please plan your assigned work with these guidelines in mind so that you can reach the instructor in a timely manner.

Graded Course Activities, Due Dates, and Late Policy

There will be regular assignments, labs, quizzes, exams, and other points-based material throughout the course. Coursework will be posted on the course web site. Assignments should be turned in directly on Canvas in the format specified. Do not use Office 365 or attempt to "share" material through Canvas/Office 365, or any other application. You must upload a copy directly within the assignment on Canvas for it to be assessed. The only exception to this policy is for assignments that specifically prompt for URLs.

Coursework, if eligible to be submitted late, will typically receive a 50% points reduction if received up to 36 hours after its due date. Coursework submitted beyond 36 hours after the due date is not eligible for points. Additionally, certain coursework will have a strict due date after which late submissions are not accepted.

Do not rely solely on the "Coming Up"/"Upcoming" due date in Canvas. Due to the limitations of the platform, due dates shown by Canvas may not reflect the actual assignment due date. For example, the due date in Canvas may only be for a portion of the assignment or may reflect other circumstances. The assignment itself will contain the official due date but if you have questions, please ask.

Remember: The Due Date is merely the <u>last time</u> when the work can be submitted. You can submit your completed work any time after it has been assigned.

Grading (Approximate Weights)

Quizzes and Exams: 35%
Assignments, Labs, Presentations, Peer Review, etc.: 65%

Letter Grade Assignment

Final grades are determined according to the following scale and I reserve the right to lower the grading scale (it may require less than 93% to earn an A, for example).

A 100.00% – 94.00%	A- 93.99% - 90.00%	
B+ 89.99% - 87.00%	B 86.99% - 84.00%	B- 83.99% - 80.00%
C+ 79.99% - 77.00%	C 76.99% - 74.00%	C- 73.99% - 70.00%
D+ 69.99% - 67.00%	D 66.99% - 64.00%	F Less than 64.00%

Attendance

There will be a Week 1 attendance-related assignment that is required in order to verify attendance in the course. After that, your continued and timely submission of coursework is considered attending. If you begin to miss due dates for coursework and have not made prior arrangements with the instructor, you may be considered as non-attending.

Copyright infringement

According to UWSP, copyright infringement is the act of exercising, without permission or legal authority, one or more of the exclusive rights granted to the copyright owner under section 106 of the Copyright Act. Each year students violate these laws and campus policies, putting themselves at risk of federal prosecution.

Academic Integrity

The University of Wisconsin – Stevens Point is an academic community of individuals committed to the pursuit of learning, the acquisition of knowledge, and the education of all who seek it. This course expects that all work turned in for a grade is your own, or that of your group. All work you submit must be original and completed individually unless collaboration is explicitly allowed. Always acknowledge your sources, cite appropriately, and give credit where it's due,

including for content generated through Artificial Intelligence (AI). If instances of alleged academic dishonesty are identified, appropriate actions will be taken in accordance with the institution's policies. A description of your rights and responsibilities as a member of the UWSP community as well as procedures for Student Conduct can be found at: https://www.uwsp.edu/dos/Pages/Student-Conduct.aspx